



# How to Request Your NC High School Equivalent Transcript

## 1942-2001 Test Completers:

Test takers can request duplicate transcripts from the North Carolina Community College System. Request forms are available at the Admissions and Records Office, or for download at <http://nccommunitycolleges.edu/college-and-career-readiness/general-educational-development-ged>

## 2002-2013 Test Completers

1. Visit <http://www.gedtestingservice.com/testers/gedrequest-a-transcript> to securely order a duplicate transcript.
2. Have your transcript emailed to [admissions@mitchellcc.edu](mailto:admissions@mitchellcc.edu).

## 2014-Present Test Completers

GED Testing Service emails students their electronic diplomas and transcript free of charge. Duplicate transcript and diploma requests may be made at <https://ged.com>, and emailed to [admissions@mitchellcc.edu](mailto:admissions@mitchellcc.edu).