

# Student Responsibilities

Students are responsible for making a disability known. That means they must:

- Provide documentation from an appropriate professional describing a diagnosis, limitations and appropriate accommodation.
- Request accommodations and complete an accommodation plan each semester.
- Request accommodations in advance. Accommodations for in class work and/or tests are not automatic.
- Keep both instructors and disability services informed as to the implementation and effectiveness of an accommodation.
- Adhere to the Mitchell Community College Student Code of Conduct regardless of ability or disability. (*Posted on the website and in the catalog.*)



DISABILITY SERVICES | *We're here to help you!*

- Apply to Mitchell Community College.
- Submit disability documentation to Disability Services Office.
- Register for classes
- Schedule appointment with Disability Services Coordinator.
- Returning students must meet with Coordinator each semester to receive accommodations.
- Contact the Disability Services Office if you have any questions regarding disability

## Contact

Disability Services Coordinator  
Voice/TTY: (704) 878-3364  
Fax: (704) 978-1303

## Location

Statesville Campus  
Student Services Center, Suite 103

Mooresville Campus  
(By Appointment)

## Hours

Monday-Thursday  
8:30 a.m.-5 p.m.

Friday  
8:30 a.m.-4 p.m.

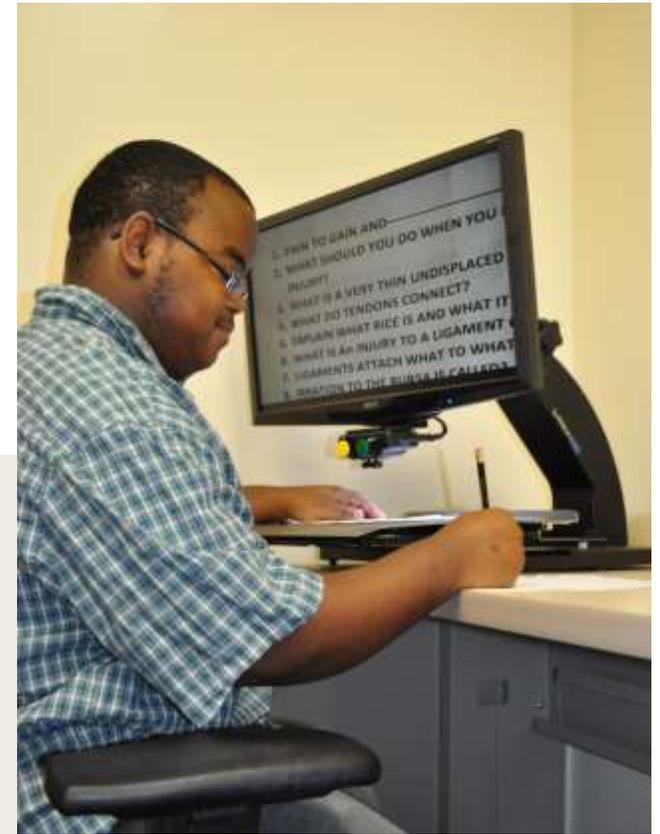


[mitchellcc.edu](http://mitchellcc.edu)

Equal Opportunity College/Affirmative Action Employer

MCC-536

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MITCHELL COMMUNITY COLLEGE

# Disability Services

*We're here to help you!*



## Our Commitment

To ensure equal access to educational opportunities, Mitchell Community College is committed to providing *reasonable* accommodations for qualified students with documented disabilities.

Students are responsible for initiating a request for accommodations and can do so by meeting with the Disability Services Coordinator and providing professional documentation of his/her stated disability.

## Find us.

The Disability Services Coordinator is located on the first floor of the Student Services Center, (704) 878-3364. Additional information is posted at [mitchellcc.edu/disability-services/](http://mitchellcc.edu/disability-services/).

## DISABILITY SERVICES | *We're here to help you!*

*Believing that students with disabilities can better advocate for their own needs with greater success, we strive to empower students at every step.*

The mission of Disability Services is to provide students equal access to learning at Mitchell Community College. Disability Services provides reasonable academic accommodations and auxiliary aids/assistive technology to students with a documented disability under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1972.

### Getting Started

Students are encouraged to contact Disability Services as soon as possible before the first day of class for which accommodations are needed. Students seeking assistance must provide documentation which includes medical, psychological, educational and/or emotional diagnostic tests or evaluations that verify both the need for accommodation and the specific type of accommodation requested. The College will provide *reasonable* accommodations or adjustments as long as they do not fundamentally alter the published course competency or course standard.



### Services include

- Classroom and testing accommodations
- Interpreter services for the deaf
- Assistive technology



*"Don't be afraid to ask for help. The assistance I've received has made it possible for me to be successful in my studies."*

—Mathew