

TEXTBOOK RENTAL AGREEMENT
MITCHELL COMMUNITY COLLEGE BOOKSTORE

In order to rent textbook(s) from the Mitchell Community College Bookstore, you must have a valid Credit Card (Visa, MasterCard American Express, or Discover), your student ID#, and a valid picture ID. This card number will be kept on file and will be used as collateral to ensure textbook(s) are returned in good and resalable condition at the end of the rental period. Failure to adhere to the requirements below could result in future charges to this credit card. The actual rental fees may be paid for by using another form of tender including financial aid (Pell Grants/FAFSA). As the responsible party, you must take the time to read this agreement before you come to the bookstore; failure to do so may cost you \$\$\$.

STUDENT/RENTER ACKNOWLEDGES THE FOLLOWING:

SIGNATURE. You must acknowledge and agree by signature on the rental receipt that (1) you have read our Textbook Rental Agreement, (2) acknowledge receipt of the textbook(s) described on the receipt associated with the rental and (3) affirm the textbook(s) are in good condition. Do not highlight or write in the rented textbook(s). *[For all purposes associated with this Rental Policy, the book is defined as the book itself and any other component(s) (for example, a DVD) associated with the book at the time it is rented. If such component(s) are not returned with the textbook(s), shall be deemed lost or stolen and you shall be indebted to the Bookstore as described below.]* You may refer to the rental policy any time by going to the Bookstore's webpage www.mitchellcc.edu or by visiting the store.

OWNERSHIP. You, the student, understand the rental textbook(s) must be returned and if not returned by the due date on the receipt, your credit card will be charged the full amount plus late fees. I understand the rental is the property of Mitchell Community College Bookstore and in agreeing with this rental agreement, I accept full responsibility to return the textbook(s) to the Mitchell Community College Bookstore by the due date in resalable condition. If not returned, your credit card will be charged the price of a new replacement textbook(s) plus late fees. Student is responsible for loss from any cause, including theft. DO NOT sell your rental book at book buyback. It is your responsibility to know which of your textbook(s) are rentals and return them as agreed. Failure to return item(s) in good resalable condition by the final return deadline will result in breach of agreement and you will be charged the price of a new replacement textbook(s). Bookstore staff will make final determination of what is resalable.

GRACE PERIOD. A full refund will be offered on rental fees during the grace period which ends June 14, 2016 (for summer semester) if items are in same condition as when rented and are accompanied by the receipt. (New rentals must be unopened and unused.) Note: Keeping possession of the rental textbook(s) after this date signifies that you have rented the book for the semester and agree to return the book no later than July 29, 2016 at 1:30 p.m. which will be deemed the end of the rental period agreement. Items rented after June 14, 2016 do not have a grace period.

DROPPED/CANCELLED CLASSES. If you drop your class, if your course is cancelled, or if you withdraw from college, it is your responsibility to return your rented textbook(s). Otherwise, you will be charged the full price of a new replacement textbook(s). No refund of the rental price will be offered if the grace period has been exceeded.

RETURNING BOOKS AT END OF RENTAL PERIOD. The deadline is final in ALL cases. At 1:30 p.m. on July 29, 2016, unreturned rentals will be considered lost or stolen and you will be charged the price of a new replacement textbook(s). Textbook(s) must be in the same resalable condition as when the textbook(s) were rented; reasonable wear and tear accepted. NO highlighting/writing in rental textbook(s). Bookstore staff will make final determination of what is resalable. If you would like to rent a book for an additional semester, you must return the textbook(s) at the designated time and rent the textbook(s) again for next semester. Failure to return the textbook(s) by the end of the rental period will result in the above referenced charges. NOTE: You must provide your student ID # when returning the textbook(s) to ensure proper credit. It is the student's responsibility to keep the *Return Rental Receipt* as proof that textbook(s) were returned to the Bookstore.

If you do not live near the campus, you can mail or ship your textbook(s) back to the Bookstore. The textbook(s) must be postmarked no later than July 22, 2016 and received by July 29, 2016 by 1:30 pm. Any textbook(s) shipped or received after the deadline date/time will be considered lost or stolen (not returned) and you will be charged the price of a new replacement textbook(s). Be sure to include your name and student ID # with any returned rental textbook(s) for proper credit or this could result in charges to your credit card. (NO CODs accepted. No extension to the return deadline will be granted.)

Mail or Ship Textbook(s) to:

Mitchell Community College, Attention: Bookstore, 500 West Broad, Statesville, NC 28677

Textbook(s) not returned will be charged to the provided debit or credit card. If the debt or credit card provided is declined, collection may be assigned to a third party agency. I understand and acknowledge textbook(s) not returned and associated penalties may be assigned collection by a third party agency. I will be responsible for paying all Collection Fees accessed by the Third Party Collection Agency. I agree the designated Third Party Collection Agency is authorized to contact me by telephone, text message or email where message and data rates may apply. Methods of contact may include using prerecorded/artificial voice message and/or use of an automatic dialing device, as applicable.

***I have read this disclosure and agree that the Lender/Creditor may contact me as described above and that by signing, I signify that I do / will comply with this stated textbook rental agreement. ***

Printed Name: _____

Student ID #: _____ Phone #: _____

Mitchell Email: _____

Signature: _____ Date: _____

Alternate Email: _____