Mitchell COMMUNITY COLLEGE

Continuing Education Registration Form

RGPE ☐
ASPR ☐
XNCA ☐
RGN ☐
PERC ☐

Have you taken a class at Mitchell before? ☐ **No**, provide complete Social Security # _____ ☐ **Yes**, provide the last four digits of your Social Security # _____ OR ☐ Mitchell Student ID # _____	**Mail, fax or deliver to:** Mitchell Community College, Attn: Registration Desk 701 West Front Street, Statesville, NC 28677 (704) 878-3220 Statesville (704) 663-1923 Mooresville **(704) 878-4271 fax** or **email** ce_registration@mitchellcc.edu *Registration not complete until payment received.*	
COURSE TITLE	☐ Day ☐ Evening	Sect. # Start Date
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LAST	FIRST	MIDDLE	MAIDEN
MAILING ADDRESS			
CITY		STATE	ZIP
HOME PHONE		CELL	WORK
PREFERRED E-MAIL ADDRESS		DATE OF BIRTH	
☐ Female ☐ Male	☐ White ☐ Black or African American	☐ Hispanic ☐ Asian/Pacific Islander	☐ Native American ☐ Hawaiian

EDUCATIONAL LEVEL

_____Non-graduate

(enter highest grade completed, 0-11)

☐ High School Graduate
☐ HSE Diploma or GED Diploma (High School Equivalency)
☐ Adult High School Diploma
☐ One-year College/Vocational
☐ Associate Degree
☐ Bachelor's Degree
☐ Master's Degree
☐ Doctorate Degree

I ☐ **agree** ☐ **disagree** to let Mitchell Community College use photos of me taken in the classroom or on campus for marketing purposes.

EMPLOYMENT STATUS

☐ Full-time
☐ Part-time
☐ Unemployed
☐ Retired

Employer _____

Occupation _____

FEE WAIVED

☐ Paid Firefighter
☐ Volunteer Firefighter
☐ Law Enforcement
☐ Paid Rescue
☐ Volunteer Rescue
☐ No Affiliation
☐ Other _____

Department _____

Classification _____

"My signature attests that I am actively affiliated with the public safety agency listed and I hold the job classification indicated."

MITCHELL COMMUNITY COLLEGE CANCELLATION AND REFUND POLICY

- The College reserves the right to cancel a class due to lack of enrollment. In this case, preregistered/prepaid students will receive a full refund.
- Preregistered/prepaid students who officially withdraw from a course prior to its beginning will receive a full refund.
- Participants who officially withdraw from a course prior to the 10% point will receive a 75% refund.
- Participants who withdraw from a course after the 10% point are ineligible for a refund.

REQUIRED: Student Signature _____ **Date** _____

OFFICE USE ONLY (Method of Payment)				
$	Registration Fees	☐ Cash	☐ Credit Card	☐ Check
$	Total Collected	Third-party Billing		
Waiver Code	Payment Rec'd By		Receipt #	Date