

CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS COMMISSION

Criminal Justice Standards Division
Post Office Drawer 149
Raleigh, NC 27602
(919) 661-5980
Fax (919) 779-8210

Form F-25(LE)
(08/20)

Criminal Record Conviction History for B.L.E.T.

Instructions: Please type or **print all information** clearly. The F-25 Form is to allow an Agency Head to verify that their agency has obtained certified local and state criminal record checks for all locations where the below individual has resided and any jurisdiction that the named individual has been convicted since obtaining age of majority. Criminal Record Checks shall include all legal names used by the applicant. With the submission of the F-25 form, the Agency Head verifies that the below-listed individual does **not have criminal convictions** that would prohibit the individual from enrollment into a Basic Law Enforcement Training (B.L.E.T.) course. Prohibited convictions can be found in 12 NCAC 09B .0203. This form does not replace the requirement for hiring agencies to complete background investigations as required by the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriffs' Education and Training Commission.

A copy of the F-25 Form and the supporting criminal record check documentation shall be retained in the submitting Agency's personnel file. Additionally, a copy of the form and certified copies of ALL criminal convictions shall be retained in the trainee's file maintained by the B.L.E.T. School Director.

NOTE: The F-25 is NOT a B.L.E.T. sponsorship form.

Agency Name: _____

Agency Address: _____ Zip Code _____

Applicant Full Name: _____
(First, Middle, Last)

Former Legal Names (names must be written First, Middle, Last format):

Applicant Address: _____ Zip Code _____

Date of Birth

Last 4 of Social Security Number

I, as an official representative of the agency, attest that a criminal record check was properly conducted as established by the Commission and incorporated into 12 NCAC 09 of the named applicant.

Agency Head (print name)

(signature and date)